



# MILIEU

## Family Services

### **Milieu Family Services is hiring a Full Time Residential Manager**

#### **Location: Lower Mainland**

The Residential Manager must have experience supporting adults with developmental disabilities, mental health, challenging behavior, high medical needs, and may need to assist with personal care in a staffed residential setting.

#### **MANDATE:**

Milieu's supports and services are committed to person-centered practice and seek to foster independence, help build relationships, and increase community inclusion and citizenship opportunities for those we serve. We believe every individual has gifts and contributions they can make in their communities. This understanding is the foundation for our mission *"to empower and support people as valued, contributing citizens in communities"*.

#### **JOB SUMMARY:**

Plans, implements and oversees the day-to-day activities of an adult residential program, including staff scheduling, developing support plans for adults, supporting staff to teach life skills, activities of daily living, and community inclusion. Participates in program development and facilitation, policies and procedure formulation, program evaluation and budget preparation. The Residential Manager position requires a flexible schedule and is a salaried position. The Residential Manager flexes their schedule (9am to 5pm or 10am to 6pm etc...) as needed to ensure appropriate supervision and direction is available for both staff and the people we support.

#### **EDUCATION AND QUALIFICATIONS:**

- 1 year management leadership certification or equivalent, plus 2 years of social services related education (diploma), 2 years' experience working with adults with developmental disabilities and 2 years of experience leading a team, or an equivalent combination of education and experience.
- Experience/Knowledge in complex care needs, trauma training, positive behavioral support, community care licensing regulations, CLBC standards, and CARF accreditation standards. Experience managing residential group homes.
- Negative TB test.
- Clear Criminal Record Check; Provincial and Local.
- Clear Health Certificate.
- Approved First Aid and CPR certification.
- Driver's Abstract.
- Class 5 driver's license.
- Mileage is T2200.
- Excellent verbal and written (grammar, spelling, format) communication skills.
- Ability to ensure confidentiality of information is maintained.
- Ability to work on a team and independently.
- Ability to prioritize and multi-task in a fast-paced team environment.
- Strong attention to detail.
- Excellent time management skills with the ability to meet strict deadlines.
- Must be adept at problem-solving, including being able to identify and resolve issues in a timely manner.
- Highly organized, accurate, thorough, and able to monitor work for quality.

Salary Starting Wage: \$27.50

For more information about Milieu please visit our website at [www.milieu.ca](http://www.milieu.ca)  
Interested applicants are encouraged to apply through our online application at <http://milieu.ca/adults/employment/>